



Saint Paul's Choir School | Harvard Square

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Position Posting English Language & Literature Grades 4 through 8

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About the School

Saint Paul's Choir School (SPCS) is a school for boys in grades 4 through 8 and is a vital part of Saint Paul's Parish in Harvard Square. Guided by the teachings of the Catholic Church, we work in partnership with committed parents and inspirational teachers to form the faith, character, and intellectual and musical abilities of our young men. Our goals are to help students pursue their highest God-given potential, prepare them for the strongest secondary schools and beyond, and equip them to become virtuous leaders who serve God and the world.

The school is the only Catholic boys choir school in the United States. SPCS has been profiled by major media networks such as CBS, ABC, Fox, PBS, SiriusXM, EWTN and others. The Choir offers many concerts throughout the year and sings at Mass each Sunday at 11am and each weekday (except Monday) at 12:10pm during the academic year. For more information about the school or to view the media profiles, please visit SaintPaulsChoirSchool.us.

SPCS has small class sizes which students and faculty members love. The total enrollment of the school is about 50 boys. Most SPCS graduates go on to attend a strong all-boys secondary school such as Roxbury Latin, Belmont Hill, BC High, Xaverian, and Catholic Memorial. Other graduates have attended Phillips Andover Academy, Portsmouth Abbey, Arlington Catholic, Boston University Academy and many other fine schools.

St. Paul's Choir School was established in 1963. Our first international CD, *Christmas in Harvard Square*, was published in 2014. Our second international CD, *Ave Maria*, is being published in September 2017.

Position: English Language & Literature

The English Language & Literature Teacher is a qualified professional educator who meets the requirements to teach in a Catholic school in the Archdiocese of Boston. The teacher is hired by and directly accountable to the Acting President. The teacher is expected to abide by the policies and procedures of the local school, the Archdiocese of Boston, and the Office of Catholic Schools. The teacher cooperates with the President, faculty and staff in providing an environment that promotes the ministry of Catholic education.

In the area of academic instruction, the English Language & Literature Teacher will:

- Teach 25 sessions of English Language and Literature teacher per week. [ELL teacher will teach each of the 5 grades (Grades 4-8) once per day for 35-minutes].
- Set high expectations and create relevant, standards-based lessons

- Insure that a written English Language & Literature curriculum and syllabus is published for grades 4 through 8
- Attend regularly scheduled meetings with administrators and faculty
- Maintain regular contact with parents
- Use instructional technologies effectively and assignment management systems
- Collect NWEA assessment data and organize in usable form for examination, reflection, and decision
- Collaborate with the School President to oversee the high school applications process, providing recommendations and support with student essays

In providing school-wide supervision during the academic day, the English Language & Literature Teacher will:

- Provide an example of leadership and professionalism which insures that the school's mission and vision are observed in all aspects of the English Language & Literature program
- Oversee recesses and lunches, monitor student behavior in halls or Mass, in a rotated schedule
- Lead small groups of students in various enrichment programs and sessions
- Advise a small group of students in academic goal-setting through weekly meetings and regular check-ins
- Oversee the homeroom duties of an assigned grade level

Qualifications:

- Passion for the mission of St. Paul's Choir School, for Catholic education, for Music and the Arts and for an all-boys educational environment.
- Dedication and enthusiasm for teaching
- Willingness to work in a collaborative environment
- Ability to serve as a leader whose example of dedication to the teaching profession inspires all those in the school community.
- BA or BS and some teaching (or related) experience are required.

Compensation

- Salary is commensurate with experience and degree.

Applications - Please submit the following to EnglishLiterature@SaintPaulsChoirSchool.us

- Cover letter
- Resume
- Names, emails and phone numbers of three references, including most recent supervisor

Applications will be received until the position is filled.